

Pre-school Training Course (PSTTC)

Description:

This course aims to provide trainees with the skills and knowledge to teach 3 to 6-year-olds in schools or private institutes. Trainees may be people wishing to find work in kindergarten teaching or teachers already in service teaching in Kindergarten.

The skills required for teaching pre-school children are very different from those for older children or adults. This course provides trainees with practical techniques for classes, such as manual activities, songs and games, and how to use these techniques with a language focus. It also provides the basic theory specific to the age group and methods for observing development in very young learners. The course recognises pre-school teaching of English as a specialised area of ELT requiring a high level of dedication from teachers.

Course Length:

The course duration is 90 hours, consisting of input sessions, Teaching Practice and mid-term and final exams. Trainees are expected to commit considerable time outside of sessions to lesson planning, further reading, and production of materials.

Contents:

The course consists of 16 Units:

1. Children as Language Learners
2. Observing the Child in the Classroom
3. Class Management
4. Most Common Methods and Approaches for Children
5. Manual Activities (1 technique)
6. Dealing with Difficult Situations
7. Lesson Planning
8. Teaching Vocabulary (1 technique)
9. Teaching Listening
10. Teaching Speaking (1 technique)
11. Teaching Reading and Writing (1 technique)
12. Music and Songs in the Classroom
13. Games
14. Storytelling (1 technique)
15. Holidays & Festivities (1 technique)
16. Using Technology as Teaching & Organisational aids

Entrance Process:

Any candidate, internal or external, pursuing any Teacher Training Courses must follow this process:

1. Complete the application form and provide an electronic copy of the required documents (proof of ID, language level, high-school certificate or higher, and any relevant ELT qualifications)
2. Complete the entrance exam, which will be the basis for the interview
3. Be interviewed by an approved interviewer
4. If accepted, read and sign the Service Level Agreement
5. Proceed to payment

For all external and internal candidates who are pursuing a scholarship in the Foundation's scholarship programme, they must follow the steps dictated by the scholarship programme in addition to the ones stated above.

Minimum Required Profile to enter the course:

- a) Must be 18 years old or older.
- b) Minimum English level: B2 (FCE).
- c) Demonstrate sound interest and appreciation for the Teaching profession during the oral interview.

Candidate's Profile after the Course:

The Trainee will be able to teach English as a Second Language effectively and efficiently to pre-schoolers in private and public sectors.

Assessment Scheme:

The Pre-school Teacher Training Course evaluates 4 aspects; Methodology, Lesson Planning and, Teaching Practice and Manual Activities. These are divided as follows:

- **Methodology:**
 - 40% - Mid-term
 - 40% Final Exam
 - 20% - Teaching Practice Reports
- **Lesson Planning:**
 - 60% - Lesson Planning
 - 30% - 1 final essay about the material used during their teaching practices and how he/she will use their material in their future (250-400 words)
 - 10% - Portfolio with all material created during their practices and their reports
- **Teaching Practice:**
 - 100% - Teaching Practice

Guidelines for Teaching Practice

Each trainee must teach for a minimum of 1.5 hours, and participate in all Teaching Practice sessions to elaborate the Lesson Plan. All of the trainees should take equal involvement in lesson planning, even if they are not going to teach in a particular session; the 'Lesson Plan' grade applies to all trainees in a TP group. Trainers must keep a careful record to ensure that all trainees complete the required time.

Teaching Practice Breakdown

Group of 3 trainees			
TP	Trainee A	Trainee B	Trainee C
1	30 mins	30 mins	
2	30 mins		30 mins
3		30 mins	30 mins
4	60 mins		
5		60 mins	
6			60 mins
Total	2 hrs	2 hrs	2 hrs

Group of 4 trainees				
TP	Trainee A	Trainee B	Trainee C	Trainee D
1	30 mins	30 mins		
2			30 mins	30 mins
3	60 mins			
4		60 mins		
5			60 mins	
6				60 mins
Total	1.5 hrs	1.5 hrs	1.5 hrs	1.5 hrs

Classes for Teaching Practice should have at least 6 students. It is the responsibility of the trainee to ensure that there are sufficient 'guinea pig' students for TP sessions. Each trainee should bring two 'guinea pig' students. Neither trainees nor trainers are permitted to advertise classes using the Anglo name or logo. Signs may be put up in branches so long as parents are told the circumstances of the class.